

COPPERFIELD HOMEOWNERS ASSOCIATION MEETING MINUTES

Location: Copperfield Drive
Date: October 13, 2020
Time: 7 p.m.
Attendees: Melissa Atkins, President
Ken Curry, Vice President
Ray Chinn, Treasurer
Cheryl Williams, Secretary
Kevin Atkins, Member-at-Large

Agenda Items

1. Financials: As of Aug. 31, 2020, there was roughly \$40,000 in the HOA budget; \$1200 outstanding to pay landscaper for cleaning underbrush. Funds will be going out to pay for sign repairs/refurbishment. Bills will be going out soon; Ray and Cheryl will work together to produce/distribute the bills to each homeowner.

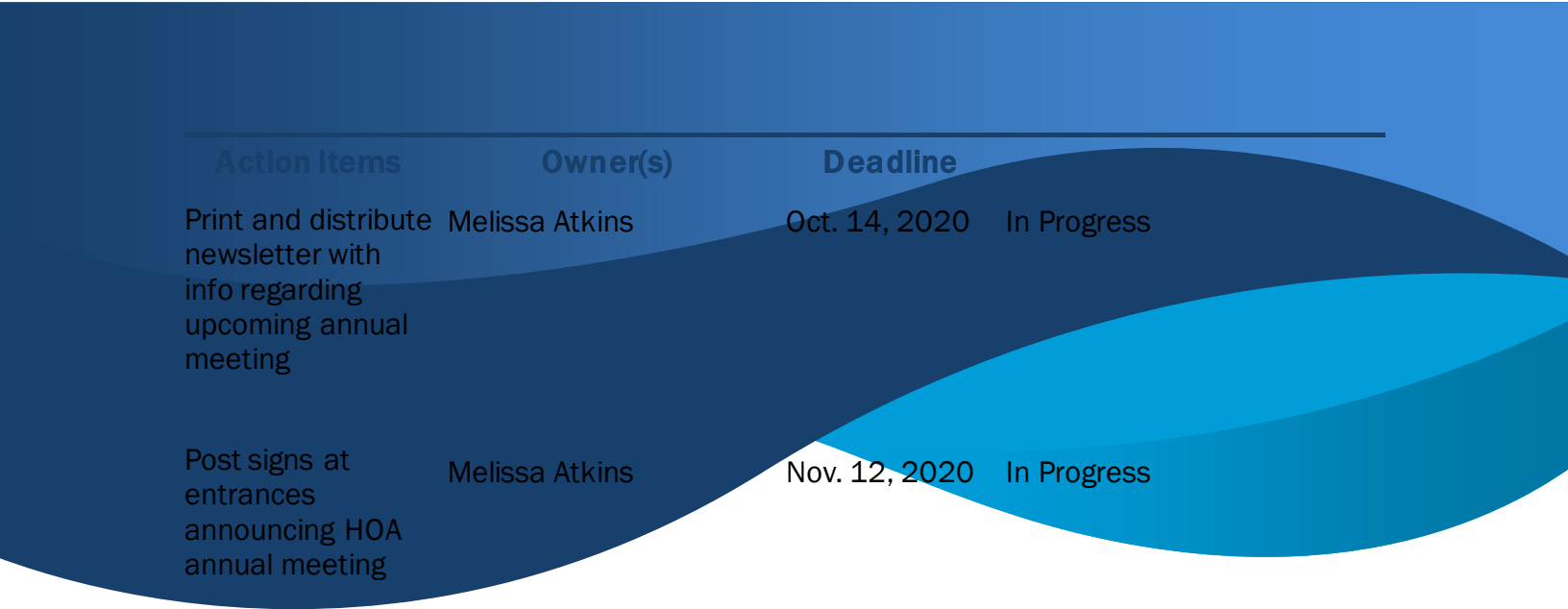
Melissa Atkins made a motion to approve the sign repair estimate; Cheryl seconded. All in favor. **Motion passed.**

There was some discussion regarding new lighting throughout the neighborhood; HOA may be able to work with utility companies (Duke and Harrison REMC) to have them install and maintain new lighting.

2. Annual Meeting: Scheduled for Saturday, Nov. 14 at 2 p.m. in Copperfield Commons. Members discussed the agenda for the annual meeting, which will include an overview of finances (Ray Chinn), new and old business – advise attendees of prospect of developing a dog run in the unused space between the houses on Cove that back up to Copperfield Commons and the Commons.

Ken Curry made a motion that we offer four \$25 Home Depot gift cards at the annual meeting; must be present to win. Kevin Atkins seconded the motion. All in favor. **Motion passed.**

3. Ken Curry made a motion that Cheryl Williams fill the remaining term of secretary left vacant by Kendrick Patton. Term runs through year-end 2021. Melissa seconded. All in favor. **Motion passed.**
4. Melissa made a motion to adjourn the meeting. Ray seconded. All in favor. Meeting adjourned at 8 p.m.



Action Items	Owner(s)	Deadline	
Print and distribute newsletter with info regarding upcoming annual meeting	Melissa Atkins	Oct. 14, 2020	In Progress
Post signs at entrances announcing HOA annual meeting	Melissa Atkins	Nov. 12, 2020	In Progress
Purchase gift cards	Ray Chinn	Nov. 14, 2020	In Progress
Print sign in sheet for use at annual meeting	Cheryl Williams	Nov. 14, 2020	In Progress